

Appendix J.1
Constitution
OF
ALPHA THETA GAMMA
FRATERNITY INC.

ARTICLE I

The name of this organization shall be Alpha Theta Gamma Fraternity Inc.

Article II

The purpose of this organization shall be to foster and promote all those more kindly instincts of mankind, which lead to a wealth of kindred satisfaction, so that we may be of more use to ourselves and to mankind.

Article III

SECTION 1: Qualifications

To qualify for membership a returning or transfer student at Canton Tech must have a 2.0 index based on a 4.0 total in order to pledge. A new student must have a 2.5 index based on a 4.0 total in order to pledge.

SECTION 2: Member in Good Standing

In order to be considered a member in good standing, the brother must have a cumulative index of at least a 2.0 based on a 4.0. Without having the afore mentioned criteria, no member shall be granted a vote. Members in good standing will be referred to as active.

SECTION 3: Method of Election of Pledges

Each prospective nomination of a student for membership shall be ratified by his presence before the fraternity members the first day of pledging or within three days of said pledge period. Before the said pledge period, prospective members shall be voted on by the active brothers on whether to accept the prospective member for pledging.

SECTION 4: Initiation Fee

All prospective members must pay their initiation dues, set by the Financial Advisor, before the end of the semester in which they are inducted into.

SECTION 5: Community Service

All active members shall complete the required number of community service hours as designated by Canton Tech. Accordingly, all pledges must complete at least one community service event during pledging.

ARTICLE IV

SECTION 1: List of Offices

PRESIDENT	VICE PRESIDENT
SECRETARY	TREASURER
PLEDGE MASTER	*HOUSE MANAGER
^PHILANTHROPIST	^ALUMNI DIRECTOR
^CHAPLIN	^ACADAMIAN
^GREEK COUNCIL REP.	^CUD REP.
^SCA REP.	^SARGENT-AT-ARMS
^ATHLETIC DIRECTOR	^RUSH CHAIRMAN
^HISTORIAN	

*Appointed by fraternity advisor

^Appointed by the President

SECTION 2: Election of officers

Election of officers shall be held no later than the fifth meeting prior to the close of the school year. The members elected to offices must be in good standing, and shall serve as assistants to their predecessors until the close of the school year.

SECTION 3: Mode of elections

All officers of the fraternity shall be elected by a majority of the active members. The use of a nominating committee to introduce a slate of officers is optional.

SECTION 4: Term of Office

Officers shall fulfill their duties for a period of one school year. If it appears that an officer is not performing his duties in a satisfactory manner, then he can be subject to impeachment by a two-thirds vote of the active members.

SECTION 5: Powers and Duties

PRESIDENT

1. The president shall preside at all meetings of the fraternity
2. The president shall appoint all committees
3. The president shall promote in every way the activity and welfare of the fraternity

4. The president shall support the constitution and By-Laws of Alpha Theta Gamma and it shall be his duty to enforce their maintenance by all members of the fraternity
5. The president shall observe that all fraternity officers fulfill the duties of their offices and shall bring all delinquencies to the attention of fraternity members for action
6. The president shall represent the fraternity in all contact with the faculty, the school, and all community organizations
7. The president shall post a calendar each week of all fraternal proceeding
8. The president shall appoint a Green Carpet Committee at the beginning of each semester

VICE PRESIDENT

1. The vice president shall assist the president in every way possible
2. The vice president shall act as president in the latter's absence
3. The vice president shall assume chairmanship of all social activities of the fraternity and work in conjunction with the treasurer
4. The vice president shall be responsible to assist the pledge master with pledging
5. The vice president shall assist the president in seeing that the meetings run smoothly and that the members follow parliamentary procedure

SECRETARY

1. The secretary shall keep complete, and neat records of all the minutes of all meetings
2. The secretary shall cast the final ballot, upon unanimous vote by the brothers, in case of one nomination
3. The secretary shall carry on promptly all fraternity correspondence and shall place all orders for fraternal items

TREASURER

1. The treasurer shall collect all money due to the fraternity from the membership, pledges and initiations upon review by financial advisor
2. The treasurer shall be custodian of all fraternity funds and shall pay all business debts of the fraternity
3. The treasurer shall keep an accurate records of all monies handled by him and shall secure the audit and signature thereto of an honorary of advisor member of fraternity prior to turning over his position to his successor
4. The treasurer shall work in conjunction with the vice president

HOUSE MANAGER

1. The house manager shall be responsible for house upkeep
2. The house manager shall post house jobs to be done twice a week by all active members
3. The house manager shall be responsible to make sure that house jobs are done by 7 pm of the so chosen nights

4. The house manager shall be responsible to make sure all occupied rooms in the house are kept clean

CHAPLIN

1. The Chaplin shall offer the prayer at all meetings of the fraternity
2. The Chaplin shall be responsible for securing all items necessary for fraternity rituals

SERGEANT-AT-ARMS

1. The Sergeant-At-Arms shall raise and lower the flag
2. The Sergeant-At-Arms shall be the gate keeper at all meetings and social events
3. The Sergeant-At-Arms shall shall work with the Chaplin to keep ritualistic materials under lock and key, and to assist the Chaplin in every way possible

PLEDGE MASTER

1. The pledge master shall hold a pledge meeting, consisting of the active brothers, during pledging every night
2. The pledge master shall appoint two assistant pledge masters
3. The pledge master shall be present at all ritualistic work

ALUMNI DIRECTOR

1. The alumni director shall keep a record of alumni, including day of graduation, most recent address, and most recent donation
2. The alumni director shall send an alumni letter at the end of every semester
3. The alumni director shall send a newsletter to the alumni at least four weeks before alumni weekend

ATHLETIC DIRECTOR

1. The athletic director shall organize teams to represent the fraternity in all intramural sports
2. The athletic director shall maintain all sporting equipment in the house

ARTICLE V

SECTION 1: Time of Meetings

The fraternity shall hold a meeting each week during the period in which college is in session. Formal meetings must be held once a month during the school year. All members must be well dressed in formal attire. If not so attired, the member will not be permitted to attend the meeting and be counted absent.

Any member absent from a meeting who is not excused by the president prior to the meeting shall be fined. The fine shall be five dollars for informal meetings, and ten dollars for formal meetings.

SECTION 2: Manner of Meetings

ALL MEETINGS SHALL BE HELD IN ABSOLUTE SECRECY

SECTION 3: QUORUM

A quorum shall consist of one half plus one of the active members.

SECTION 4: Procedure of meetings

The procedure of formal meetings shall follow the procedure prescribed in the ritual. Informal meetings shall follow the prescribed manner:

CALL THE MEETING TO ORDER

PRAYER

SECRETARY'S REPORT

TREASURER'S REPORT

HOUSE MANAGER'S REPORT

COMMITTEE REPORTS

OLD BUSINESS

NEW BUSINESS

ANNOUNCEMENTS

ADJOURNMENT

ARTICLE VI

SECTION 1: Committees

All committees shall be appointed by the president

SECTION 2: Term of Office

A committee shall continue in office until business is transacted or unless, by a two-thirds vote of all the actives, it is decided to disband the committee.

ARTICLE VII

SECTION 1: Active Dues

The active fraternity members shall pay dues each semester; these dues are set by the Financial Advisor.

SECTION 2: Initiation Fee

The initiation fee shall be set by the Financial Advisor, which will include fees for pledge hats and for a fraternity recognition pin.

SECTION 3: Green Carpet Committee

A Green Carpet Committee shall be appointed by the president at the beginning of every semester. It shall be made up of one fraternity advisor and four fraternity members, at least two being senior members. Their duties are to review any case of negligence of gross misconduct of any member in the fraternity, and lay a course of action to be voted on by the fraternity. Any member may bring grievance to the committee by submitting a written letter to the president.

SECTION 4: Inactive members

Any member who does not meet the requirement of having a cumulative index of 2.0 on a 4.0 scale; or wishes to be inactive will not be required to pay weekly dues while still at college. A statement of inactivity must be submitted and approved by a majority vote of the active members. Any inactive shall have any social rights within the fraternity revoked as well.

SECTION 5: Honorary Members

Honorary members are entitled to a badge and shingle, the expense to be borne by the fraternity. If they so desire, honorary members may receive the last two walls of the ritual and if they so desire, they may receive full initiation.

SECTION 6: Advisors

The fraternity shall have one on campus advisor that shall be approved by a majority vote of all active members. The advisor shall be allowed to sit in on fraternity and council meetings only after receiving the third and fourth walls.

SECTION 7: Resignation

Any member who wishes to leave the fraternity shall submit a written resignation to the fraternity giving his reason for resignation. The fraternity shall then decide by majority vote whether to accept or deny the resignation.

ARTICLE VII

SECTION 1: Alumni Fund

The alumni fund shall be known as Richard W. Miller Alumni Fund. The dollar amount of the money obligation from an alumnus shall be set by the financial advisor. This obligation will continue for a three year period whereupon further contribution shall be left to the discretion of the doner, with the following exception, if the member shall go on to continue his education upon leaving Canton; he will be obligated for a dollar amount less than that of the three year obligation. This money amount will continue until his education is completed, at which time his three year obligation will begin. Any money the member has donated during his time furthering his education shall be deducted from his three year obligation if he so desires.

All money in the alumni fund will be used for the following uses:

1. Major house and ground improvements
2. All fees incorporated with Fall reminders and Spring Newsletters
3. An alumni gathering to be held each Spring with all concerned alumni to be invited
4. Scholarships

SECTION 2: Grand Council

The Grand Council is the overseeing body of Theta Gamma. Each year every active chapter is allowed to vote on three alumni, and three graduating actives to attend Grand Council, and to be inducted.

ARTICLE IX

SECTION 1; Fraternity Social Gatherings

Upon Majority vote, the fraternity may hold a social gathering, alone or with any other organization, whenever deemed necessary. All active members will be mandated to attend any social gathering the fraternity holds.

SECTION 2: Founder's Day

The Sunday immediately following January 16th of each year shall be celebrated as Founder's Day and shall be properly observed by a church service of the fraternity.

SECTION 3: Fraternity Flower

The White Carnation shall be the official flower of the fraternity.

SECTION 4: Fraternity Colors

The colors black and gold shall be the official colors of the fraternity.

ARTICLE X

SECTION 1: Fraternity Pin

The purchase of a regular fraternity pin shall be optional to each member.

ARTICLE XI

SECTION 1: Changes to the Constitution

The constitution or by-laws may be changed by a two thirds vote of the active members after the proposed changes have been presented in writing for all the active members at least one week before voting. It shall be reviewed annually by the president and a committee of his choosing.

ARTICLE XII

SECTION 1: Living Conditions

All active members will be given the opportunity to live in the fraternity, but if they so choose will be allowed to live elsewhere.

Actives that live in the house will be free to live in whichever room they may desire to live in. Those that desire to have the same room from a previous semester will be granted it, and then room precedence will be given to firstly those that have lived in the house the longest, followed by pledge class.

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