**Rules & Regulations**

Theta Gamma Fraternity prides itself on its Brotherhood, its tradition and its values. This organization takes great pride in those Brothers who show themselves to be outstanding members of the organization and also valuable members of their community. The Fraternity understands that education is important. Choosing to attend a college or university is an important decision, and doing well is the most important part of one’s college career. To further educate one’s mind is a very enriching part of life and is for this reason that the Grand Council has appointed a Scholarship Committee to establish a Scholarship Fund that will be available to all qualifying Brothers.

**Purpose:** To establish and maintain an active monetary fund that will produce an award that will enhance the academic and organizational career of a chosen member of Theta Gamma Fraternity.

**Requirements:**

* The institution that the Brother attends needs to be an accredited 2 or 4-year institution (college or university).
	+ Training classes that are used for one’s professional career do not apply for this purpose.
* A Brother must be attending for studies with the intention of obtaining an Associate’s degree, Bachelor’s Degree, Master’s Degree or Doctorate degree.
	+ Whether the applying Brother does not receive a degree from his associated school does not matter.
* The Brother must have at least a 3.2 overall GPA and a 3.5 overall GPA in his major in order to be considered.
	+ A brother attending school on a full time basis must be taking 12+ credits worth of classes and it must be at least 4 or more classes.
	+ A brother attending school on a part time basis must have at least a Bachelor’s degree, and be taking at least 6 credits and two classes.
	+ If an applicant does not meet the criteria stated, each application will then be reviewed to determine if a brother can qualify.
* The applying Brother must be a member in good standing with all active Chapters, all Chapter’s Corporate Boards and the Grand Council.
* The Brother will need to have shown outstanding contributions to the organization and the community during the semester in which they are applying.
* Those Brothers who are in need of financial assistance and qualify will receive priority consideration.

**Application:**

* The Brother will need to complete an application supplied by the Scholarship Committee in order to be considered.
* The Brother will need to be continuing his education for the semester following the application submission.
	+ Any applying Brother who is not continuing his education for the following term will not be considered for the award.
	+ Any Brother who has discontinued his education and chooses to continue at a later date will be able to submit an application during the term prior to his return to an accredited institution.
* The application will need to be completed and a short written explanation will be required as to the reasons why the applying Brother feels he is deserving of the award.

**Submission:**

* Each completed application will need to be submitted to the Scholarship Chairman or a member of the Scholarship Committee.
	+ The names of the members of the Scholarship Committee will be readily available upon request from the Scholarship Committee chairman.
	+ In the event that a Brother is not sure of who to submit the application to, then send information via email to GEM@thetagamma.com
* The application may be filled out by hand or typed electronically.
	+ If the application is electronically filled out, it will need to be distributed to the members of the Scholarship Committee via email at GEM@thetagamma.com to be reviewed and researched.
	+ If applications are hand written, they will need to be submitted in blue or black ink and must be legible.
* If the application is not legible, then it will not be considered for the award and a letter of notification and the return of the original application will go to the Brother who submitted the form. The Brother then may resubmit his application when he has made it legible.
* Once the application is submitted, no changes will be made to it unless a new application is submitted before the deadline, or a letter is written to request a change or addition.
	+ Any additions or changes that are made verbally will not be considered at any time.
	+ Keeping a copy of the submitted application is suggested.
	+ Submitting a change request via e-mail may be permitted.
* A deadline for submission will be established no later than the beginning of the semester.
	+ Any applications that are received after the deadline has passed will not be considered.
	+ If an application is late due to circumstances beyond the control of the Brother, a written letter from the applicant as to why the application is late may be sent or attached to the application. The Scholarship Committee will then decide whether or not to allow the application for consideration.
* The established deadline for submission will be no later than two weeks prior to the last day of finals at each school.
* Acknowledgement will be sent to the applicant within one week of the receipt of application by the Scholarship Committee.

**Selection:**

* The selection process will be done by the Scholarship Chairman and the members of the Scholarship Committee.
* No application that is on-time and verified to be true will be discriminated against nor rejected for any reason beyond what has been stated in this document.
* The Scholarship Committee reserves the right to check with all Chapters and institutions to verify any and all information contained in the application is correct and found to be true.
* Any application that is proven to be purposely falsified will automatically be disqualified.
	+ Any future submissions of applications from an individual who has knowingly submitted false information for a scholarship award will also be automatically disqualified.
* Once the selection is made by the Scholarship Committee and all information is verified, the decision of which Brother(s) receives the award is final.
	+ The Brother(s) who is/are chosen for the award as well as the Chapter he represents will be notified.
	+ The Brother(s) will be recognized at the following Grand Council Convention for his/their accomplishments.

**Distribution:**

* The award will be sent to the Bursar’s office of the institution in which the Brother will be attending.
	+ The award will be applied against the tuition bill for that Brother.
	+ The Brother should check his tuition bill or with the college bursar’s office to ensure that the funding from the scholarship has been applied to their tuition costs.
* A Brother will not, any at time, or for any reason, directly receive a check from the Scholarship Committee for their accomplishment.

**Theta Gamma Scholarship Application**

Date of Application:

**Personal Information**

Name of Applicant:

 Last, First, MI

Date of Birth: SS #:

Home Address:

City: State/Prov: Zip/Postal Code:

Home Telephone: - - Cell Phone: - -

(Hone address information is vitally important so we will be able to contact you once a decision is made)

Permanent E-mail: Additional E-mail:

School Residence Address:

City: State/Prov: Zip/Postal Code:

Telephone: - -

**Fraternity Information**

Pledge Chapter: -Select- Pledge Semester: -Select- Pledge Year:

**School Information**

Institution: Date of Enrollment:

Major Field of Study: Major GPA: Cum. GPA:

College Level: -Select- Expected Date of Graduation:

**Areas of Achievement**

Highlight your Fraternity Involvement (include offices, committees, intramural activities etc.). List in outline form and be specific. If necessary, use additional pages.

Highlight your Community Service Involvement. List in outline form and be specific. If necessary, use additional pages.

Briefly explain what your plans are after graduation, and how as an alumnus of Theta Gamma, you plan to contribute to the Fraternity. If necessary, use additional pages.

**Financial Information**

Please provide information regarding any financial aid received during the current/previous academic year.

List the total amount of your accumulated educational loans.

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**Additional Information**

Please provide any additional information regarding your financial situation you feel may be of use to the Scholarship Committee (use reverse side as necessary).